

NA-0108/4/2023-P and G-DCMSME
Government of India
Ministry of Micro, Small and Medium Enterprises
Office of the Development Commissioner (MSME)
(National MSME Award Division)

Nirman Bhawan, New Delhi

Dated: 17.04.2023

OFFICE MEMORANDUM

Sub: Modified Operational Guidelines pertaining to National MSME Awards Scheme of the office of the DC(MSME) for the period of 2022-23 to 2025-26 -reg.

The undersigned is directed to enclose herewith the operational guidelines in respect of National MSME Awards Scheme of the office of DC (MSME), Ministry of MSME, duly approved by the Hon'ble Union Minister (MSME) for implementation for the period of 2022-23 to 2025-26.

This issues with the approval of Competent Authority.

Encl.: As above


17104123
(Rajesh Kumar)

Assistant Director (National MSME Award)

E-mail: rajesh.kr69@gov.in

To,

1. JS(ARI), JS(AFI), JS(SME), EA (IFW), DDG(PP), Ministry of MSME
2. ADC (IGT), ADC (SK), ADC (AL), Office of DC (MSME), Ministry of MSME
3. CEO (KVIC), Secretary (Cair Board), Dir. (MGIRI), CMD (NSIC), DG (Ni-MSME)
4. Sh. Shubhendu Kumar, DDG, NIC Unit, Ministry of MSME Nirman Bhawan, New Delhi-for suitable editing (addition or deletion) needed in the portal of calling online applications under the National MSME Award Scheme.
5. Director/Joint Director/In-Charge of All MSME-DFOs-for circulation among the State/UT Government and other MSME stakeholders of the jurisdiction.
6. SENET Section-with the request to upload the modified operational guidelines on the web site of the DC (MSME), M/o MSME.

Copy for information to:-

1. PPS to Secretary (MSME)
2. PPS to AS & DC (MSME)
3. PPS to DDG (National MSME Awards)
4. PA to Director (National MSME Awards)

GOVERNMENT OF INDIA
MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES
OFFICE OF THE DEVELOPMENT COMMISSIONER (MSME)
(NATIONAL MSME AWARD SECTION)

Modified Operational Guidelines for National MSME Award Scheme

(2022-23 to 2025-26)

1. OBJECTIVES

The Micro, Small and Medium Enterprises (MSMEs) in India have undergone a vast development in the last five decades registering a tremendous growth as well as the progress in terms of quality production, exports, innovation, product and process development. Entrepreneurial efforts have made it possible to produce a number of items, which hitherto were imported. In quite a few cases new variants so produced are having additional attributes than their original versions and are capable of solving a multitude of user problems.

The Indian entrepreneurs are very creative to innovate new products and processes as well as provide innovative services to remain competitive in domestic and global market. To encourage such innovative efforts and promote their spirit in larger interest of qualitative development of MSME, the Ministry of MSME recognizes the contributions of these entrepreneurs for their outstanding performance and motivate and encourage them by conferring awards at the National Level.

Additionally, in order to motivate the State/ UT Government and Aspirational Districts for the development and growth of MSMEs in their area of jurisdiction, provision of rankings at the National level for the State/ UT Government and Aspirational Districts has also been made accordingly.

Similarly, provision of rankings has also been made for the bankers for their excellence in the credit lending to Micro and Small Enterprises.

Contd...(2)

2. (a) Categories of National MSME Awards at the National Level

Awards for Manufacturing Entrepreneurship (12 Awards)			
	Micro Enterprises (Overall)	3 Awards (Top 3)	1 st - Rs 3 lakh 2 nd - Rs 2 lakh 3 rd - Rs 1 lakh
	Small Enterprises (Overall)	2 Awards (Top 2 Awards)	1 st - Rs 3 lakh 2 nd - Rs 2 lakh
	Medium Enterprises (Overall)	1 Award	Rs 3 lakh
	Technologically Efficient Manufacturing Enterprises	3 Awards (1 Awards each for Micro, Small and Medium enterprise Category)	3 Awards of Rs 3 lakh each
	Export Oriented Manufacturing Enterprises	3 Award (1 Awards each for Micro, Small and Medium enterprise Category)	3 Awards of Rs 3 lakh each
Awards for Service Entrepreneurship (9 Awards)			
	Micro Enterprises (Overall)	3 Awards (Top 3)	1 st - Rs 3 lakh 2 nd - Rs 2 lakh 3 rd - Rs 1 lakh
	Small Enterprises (Overall)	2 Awards	1 st - Rs 3 lakh 2 nd - Rs 2 lakh
	Medium Enterprises (Overall)	1 Award	Rs 3 lakh
	Export Oriented Service Enterprises	3 Award (1 Awards each for Micro, Small and Medium enterprise Category)	3 Awards of Rs 3 lakh each
Awards for Special Category of Enterprises (14 Awards)			
Women Entrepreneurship			
	Micro Enterprises (Manufacturing)	1 Award	Rs 3 lakh
	Small Enterprises (Manufacturing)	1 Award	Rs 3 lakh
	Micro Enterprises (Services)	1 Award	Rs 3 lakh
	Small Enterprises (Services)	1 Award	Rs 3 lakh
Entrepreneurs belonging to SC/ST Category			
	Micro Enterprises (Manufacturing)	1 Award	Rs 3 lakh
	Small Enterprises (Manufacturing)	1 Award	Rs 3 lakh
	Micro Enterprises (Services)	1 Award	Rs 3 lakh
	Small Enterprises (Services)	1 Award	Rs 3 lakh
Entrepreneurs belonging to 'Divyang' Category			
	Manufacturing Enterprises	1 Award (Award for overall MSME Category)	Rs 3lakh
	Service Enterprises	1 Award (Award for overall MSME Category)	Rs 3lakh
Entrepreneurs belonging to States of NER			
	Micro Enterprises (Manufacturing)	1 Award	Rs 3 lakh
	Small Enterprises (Manufacturing)	1 Award	Rs 3 lakh
	Micro Enterprises (Services)	1 Award	Rs 3 lakh
	Small Enterprises (Services)	1 Award	Rs 3 lakh
	Total Awards	35	

(b)

Rankings for Institutional Support to MSMEs			Remarks
	Rankings to States/UTs for their contribution towards the promotion and development of MSMEs	All participating States/UTs	States/UTs achieving Rank I, II & III are felicitated with a trophy and Certificate.
	Rankings to Aspirational Districts for their contribution towards the promotion and development of MSMEs	All participating Aspirational Districts	Districts achieving Rank I, II & III are felicitated with a trophy and Certificate.
	Rankings to Banks for their contribution towards the promotion and development of MSMEs	All participating Banks	Banks achieving Rank I, II & III are felicitated with a trophy and Certificate.

Note-

- Awards in the category of Enterprises will also carry a Trophy and Certificate.
- Rankings I, II & III in the category of Institutional Support to MSMEs will also carry a Trophy and Certificate.
- A Memento would also be conferred to the jury of the National MSME Awards & the Technical Team of NIC during the Award Function in order to recognize their efforts.

3. Eligibility & Qualifying Conditions:- The eligible MSMEs will submit online applications in the relevant category of awards. Conditions are as under :

(i) The eligible MSMEs will submit online applications in the relevant category of awards. An enterprise can apply for more than one category of award. However, in no case, a particular MSME will get more than one award.

(ii) The Awardee shall not be nominated or considered for the same or lower category of award in the subsequent 4 year (s). However, there will be no bar for an awardee to be nominated or considered for a higher category of award in subsequent year.

Essential Conditions for Eligibility (System Guided Application Process)			
Sr No.	Condition	Proof .	Remarks
1	Udyam Registration	Valid Udyam Registration Number	System will pick all the details of the Unit from Udyam Registration Data Base (This will be cross checked with the data to be filled by the Unit for Identification & Financial Parameters). In case the details of the applicant MSME does not match with those in Udyam Registration, the MSME DFO concerned shall inform the applicant MSME to furnish the correct document failing which the application for National Award will be rejected.
2	Clearance of the Unit from Environmental Angle	Valid Environmental Clearance certificate from the competent authority	In case the unit is exempted from Environment Clearance, then the exemption certificate signed declaration to be uploaded
3	Industrial License/Fire/Explosive etc	Valid Certificate from the competent authority	In case the unit is exempted, then the exemption certificate or signed declaration to be uploaded
4	Social Security	Challans to be uploaded	In case the unit is exempted, then

	Norms ESI/EPF etc.		the exemption certificate or signed declaration to be uploaded (The numbers indicated would be cross checked with the number of employees to be filled by the applicant subsequently)
5	Other Certificates	Applicant has to give an online declaration that there is no criminal case/tax liability etc pending against it. It also has to upload a certificate that all bank accounts are standard as on the date of filing application	
6	Affirmation	Certified that I have cleared all the Income Tax dues and I am not involved in any economic or other offence for which legal action/enquiry is pending against me and also the above information furnished by me is correct. I undertake to refund the cash prize, trophy and certificate, if awarded to me, in case it is ever found that the information furnished above was incorrect. Further, I may also be liable for any action under the law of the land for any false declaration.	

4. MINIMUM QUALIFYING MARKS CRITERION FOR MSME AWARDS

For Non-Technical MSME Awards (Manufacturing, Services & Exports)			
General	Women/SC/ST /NER/Divyang	Justification	
50%	40%	Promotion of Special Category and to shortlist more Enterprises for Second phase of scrutiny	
Awards for Technically Efficient MSMEs			
Micro	Small	Medium	
40%	50%	60%	To expand the scope for Micro Unit

5. MSME-DFOs of respective State/UTs will forward the State Level Selection Committee(SLSC)'s recommended eligible and qualifying MSMEs applications online along with the recommendations in the enclosed format to the office of the Development Commissioner (MSME), Ministry of MSME, Government of India for further consideration at the National Level Selection Committee(NLSC). The composition of **STATE LEVEL SELECTION COMMITTEE (SLSC) & NATIONAL LEVEL SELECTION COMMITTEE (NLSC) is as below:**

STATE LEVEL SELECTION COMMITTEE (SLSC):

1	ACS/ Principal Secretary/ Secretary, Department of MSME/ Industries of State Govt. /U.T.	Chairman
2	Director of MSME/Industries, State Govt.	Member
3	One Representative each from two State level MSME Associations to be nominated by Director, MSME-DFO & approved by the Chairman	Member
4	Director, MSME-DFO*	Member Convener
* In case of more than one DFOs in the State, the Nodal DFO to be decided by the HQ.		

NATIONAL LEVEL SELECTION COMMITTEE (NLSC):

1	Additional Secretary & Development Commissioner (MSME), M/o MSME, Govt. of India [In his absence Senior Most JS Level of DC(MSME)]	Chairman
2	Representative of NITI Aayog	Members
3	Representative of DPIIT, Ministry of Commerce & Industry	Members
4	Representative for CASU in Ministry of Home Affairs	Members
5	Representative of National Research Development Corporation	Members
6	Representative of Bureau of Indian Standards	Members
7	ADC/DDG/JDC/Director heading the National Awards Unit	Member Secretary

6. For online application of State/UT Government and Aspirational Districts, these will be received directly at the office of the, Development Commissioner (MSME), Ministry of MSME, Government of India for consideration by the Selection Committee for States/UTs at the office of the Development Commissioner (MSME), Ministry of MSME, Government of India.

The composition of SELECTION COMMITTEE FOR STATES/UTs is as below:

1	Additional Secretary & Development Commissioner (MSME), M/o MSME, Govt. of India[In his absence Senior Most JS Level of DC (MSME)]	Chairman
2	Representative of NITI Aayog	Members
3	Representative of DPIIT, Ministry of Commerce & Industry	Members
4	ADC/DDG/JDC/Director heading the National Awards Unit	Member Convener

7. With a view to encouraging the Banks to enhance credit flow to the MSE sector, Rankings to the Banks in recognition of their outstanding performance in financing the Micro and Small enterprises are put in place and accordingly, provision for rankings to the bankers for their outstanding credit flow to the MSME sector especially for excellence in lending to the Micro and Small enterprises have been made based on the analysis of credit data received from the RBI on the criteria determined by the Selection Committee. The composition of the Selection Committee for Banks is as below:

COMMITTEE FOR SELECTION OF BANKS FOR RANKINGS:

1	Additional Secretary & Development Commissioner (MSME); M/o MSME, Govt. of India [In his absence Senior Most JS Level officer of DC(MSME)]	Chairman
2	Joint Secretary level Officer, M/o MSME (Looking after the I &F Division)	Member
3	Representative from Department of Financial Services (DFS)	Member
4	Representative from Reserve Bank of India	Member
5	Representative from Indian Banks Association	Member
6	Representative of SIDBI	Member
7	Representative from National Awards Unit of the office of the DC (MSME)	Member
8	Director /Joint Director/ Deputy Director level officer of I&F Division	Member Secretary

8. METHODOLOGY

For the purposes of selecting MSME for consideration for awards, the following procedure will be observed:-

- (i) The online applications will be received at the Directorate of MSME-DFO level for submission before the State Level Selection Committee (SLSC) for their onward recommendation to the NLSC level.
- (ii) The SLSC recommended applications will further be scrutinized at the National Level by the team of officers for evaluating the mark as per the criteria before submitting to NLSC for selection and recommendation of the awardees for obtaining final approval of the Hon'ble Union Minister (MSME).

9. PRIVILEGE

The MSME winners of the awards shall have the privilege of allowing their employees to wear labels, pins, ties, logo or other distinctive badges with the symbol of the Awards indicating the year of Award inscribed on it. The entrepreneurs can also use the symbol on their letterheads or any advertisement issued along with the year of the award. The amount of cash prize received by winners is exempted under section 10(17) of Income Tax Act 1961.

Basic Information about the Entrepreneurs and Enterprises

**Please affix one
high resolution
photo (size
8cmx5cm)**

A. Name of Entrepreneur (English)

B. Name and address of Enterprise (English)

District----- State -----

Pin Code -----

STD Code & Telephone Numbers:

Tel. (O): -----

Mobile No. -----

E-mail: -----

C. Whether the Entrepreneur belongs to SC/ST, Physically Handicapped - Yes/No

(If Yes, Please attach certificate)

D. Udyam registration: Tick Appropriately (Micro/ Small/ Medium)

Udyam Registration Number: _____

E. Two Photographs of the Products Manufactured/ Services rendered by the enterprise

Name of Products/Service rendered	Attach Photo
1.	
2.	

F. Attach High Resolution photo of Front/Rear View of Enterprise showing name Board etc.

Front View	Attach Photo
Rear View	Attach Photo

G. Have you ever been awarded earlier by this Ministry.

Yes/No

if yes, Please Tick (I, II or III Award) and year of Award.

.....

H. Please give write up as per the format* mentioned below of not more than 300 words about yourself, your enterprise and the products(s) manufactured/ service(s) rendered by indicating your achievements to justify as to why your application deserve to be considered for the award.

***Format**

1. About the Promoter/ Entrepreneur (brief details about the entrepreneurs(s) including his personal details):
2. About the Enterprise (basic details of the enterprise):
3. Specific/ outstanding Achievement of the Enterprise (not only terms of business/production but also in terms of special recognitions in these areas as well as conservation/social causes, if any):
4. One Photograph (High Resolution) of the Entrepreneur
5. Two (High Resolution) Photographs of the Products
6. Two High Resolution (Front and Rear View) Photograph of the enterprise

Note: 1. Mandatory columns to be filled-up.

2. If the requisite attachment is not enclosed, 0 (Zero) Mark will be awarded.

3. Suppression of information by the applicant is liable to blacklist the unit and shall not be eligible for consideration of awards in future.

4. MSME-DFOs will check the information and attachments enclosed by the applicants and authenticate the information before sending to State Level Selection Committee (SLSC).

Data / Figures to be Filled in the System by the Applicant MSME					
S. No.	Years	2018-19*	2019-20*	2020-21*	2021-22*
		A	B	C	D
1	Investment in Plant & Machinery or Equipment (Rs. In lakh) cumulative up to 31 st March as per the Balance Sheet				
2	Value of Total Annual Turnover / Sales (Rs. in lakh)				
3	Value of Exports Turnover / Sales (Rs. In lakh) (Only for MSMEs applying for Export Award)				
4	Value of Net Profit (Rs. In lakh)				
5	Current Assets				
6	Current Liabilities				
7	Total Expenditure on Salary & Employees Welfare				
8	Total No. of Employees (Skilled + Semiskilled + Unskilled) as on 31 st March				
* Copy / copies of the relevant documents certified by the practicing Chartered Accountant / Tax Lawyer etc to be uploaded.					
Valuation of enterprises (To be Calculated by the System)					

Sr. No.		I	II	III		Part
1	Increase in the Investment	2019-20 = (1B-1A)*100/1A	2020-21 =(1C-1B)*100/1B	2021-22 =(1D-1C)*100/1C	Average of I to III	A
2	Net Profit Turnover Ratio	=4B*100/2B	=4C*100/2C	=4D*100/2D	Average of I to III	
3	Turnover/Investment Ratio	=2B/1B	=2C/1C	=2D/1D	Average of I to III	
4	Current Ratio (Current Asset/ Current Liabilities)	=5B/6B	=5C/6C	=5D/6D	Average of I to III	
5	Credit Rating of the Enterprise by RBI approved agency				Average of three years rating	
6	Export to Total Turnover Ratio	=3B*100/2B	=3C*100/2C	=3D*100/2D	Average of I to III	B
7	Growth in Value of Exports	2019-20 =(3B-3A)*100/3A	2020-21 =(3C-3B)*100/3B	2021-22 =(3D-3C)*100/3C	Average of I to III	
8	Ratings of Export Houses				Average of three years rating	
9	Salary to Turnover Ratio	=7B*100/2B	=7C*100/2C	=7D*100/2D	Average of I to III	C
10	Growth in total Employment	2019-20 =(8B-8A)*100/8A	2020-21 =(8C-8B)*100/8B	2021- 22 =(8D-8C)*100/8C	Average of I to III	

TABLE A	Marking Pattern for Awards (Marks to be calculated by the system based on the entered by the Enterprise)					
Broad Parameters	Category- Manufacturing (Non Technical) General, Women, SC, ST, Divyang & NER Services (Non Technical) General, Women, SC, ST, Divyang & NER					
	Parameters	Max Marks	Marking Pattern/Score			
Part A- Financial Parameters/ Growth parameters (60)	Increase in the Investment	10	Up to 10%- 0 Marks	More than 10% Less than 20% (including) - 5 Marks	More than 20% - 10 Marks	
	Net Profit Turnover Ratio	15	Up to 5% - 0 Marks	More than 5% Less than 10% (including) - 5 Marks	More than 10% less than 20% (including) - 10 Marks	More than 20% 15 Marks
	Turnover/ Investment Ratio	15	Up to 1.25 0 Marks	More than 1.25 Less than 1.75 (including) 5 Marks	More than 1.75 less than 2.5 (including) 10 Marks	More than 2.5 15 Marks
	Current	15	Less than 1	More than	More than	More than 1.50

	Ratio (Current Asset/ Current Liabilities)		(Including 1) 0 Marks	1 Less than 1.25 (including) 5 Marks	1.25 less than 1.50 (including) 10 Marks	15 Marks	
	Credit Rating of the Enterprise by RBI approved agency (CRISIL and SMERA Rating Scale of 8 numbers)	5	Rating 5 -1 Marks	Rating 4 -2 Marks	Rating 3 -3 Marks	Rating 2 -4Marks	Rating 1 -5Marks
Part C- Employment Generation (40)	Salary to Turnover Ration	25 (zero mark for less than 10% (including))	More than 10% less than 20% (including) - 5 Marks	More than 20% less than 30% (including) - 10 Marks	More than 30% less than 30% (including) - 15 Marks	More than 30% less than 40% (including) - 20 Marks	More than 40% - 25 Marks
	Growth in total Employment	15	Up to 5%- 0 Marks	More than 5% Less than 10% (including) - 5 Marks	More than 10% less than 20% (including) - 10 Marks	More than 20% - 15 marks	
Total Marks (100)		100					

Table- B Marking Pattern for Awards (Marks to be calculated by the system based on the figures entered by the Enterprise)								
Broad parameters		Category- Export Awards						
	Parameters	Max Marks	Marketing Pattern/Score					
General Parameters	Parameters mentioned in the evaluation matrix of manufacturing and Service Enterprise in table above	40	40% of the Total Marks obtained by the Enterprise in Table A Above					
Part B- Export parameters	Export to Total Turnover Ratio	30 (zero mark for less than 10% (including))	More than 10% less than 20% (including) - 5 Marks	More than 20% less than 30% (including) - 10 Marks	More than 20% less than 30% (including) - 15 Marks	More than 30% less than 40% (including) - 20 Marks	More than 40% less than 50% (including) - 25 Marks	More than 50% - 30 Marks
	Growth in Value of Exports	20	Up to 5%- 0 Marks	More than 5% less than 10% (including) - 5 Marks	More than 10% less than 20% (including) - 10 Marks	More than 20% less than 30% (including) - 15 Marks	More than 30% 20 Marks	
	Rating of Export Houses (Highest rating during last three years)	10	One Star 2 Marks	2 Stars 5 Marks	3 Stars 8 Marks	4 stars and above 10 Marks		
Total		100						

(Category- Awards for Technologically Efficient Manufacturing Enterprises)

As the marks are allotted based on the certificates/documents uploaded by the Enterprises, the pattern for evaluation of technical competency would be different from the one suggested above.

Table - C

S. No.	Parameters for Awarding Marks	Maximum Marks	MSME-DFOs Checked the information/ supporting documents	Marks allotted by State Level Selection Committee	Marks suggested by Technical group	Brief comments (Reasons for deviation in marks)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1	Whether enterprise implemented Poka – Yoke, KANBAN, 5S, SOP system or any other LEAN Tools	20	Yes/No			
	i. Yes - 20 Marks for 4 or more lean tools implemented. ii. If less than 4 lean tools then 5 marks for each lean tool implemented.					
	iii. No - 0 Marks					
	Please give details and attach/ upload relevant evidences. (Zero marks for no details / documents attached)		Yes/No			
2	Whether enterprise has been Granted Recognition & Registration to In-house R&D facilities approved by DSIR?	10				
	(i) Yes - 10 Marks					
	(ii) No - 0 Marks					
	Please give details and attach / upload relevant evidences of DSIR. (Zero marks for no details/ documents attached)		Yes/No			
3	Whether Products/ Processes Developed through Incubation Centre?	10				
	(i) Yes - 10 Marks					
	(ii) No - 0 Marks					
	Please give details and attach/ upload approved evidences of Competent Authority. (Zero marks for no details/ documents attached)		Yes/No			
4	Whether obtained Patents/Design/Trade mark?	15				

	(i) Yes - 15 Marks					
	(ii) No - 0 Marks					
	Please give details and attach/ upload approved evidences . (Zero marks for no details/ documents attached)		Yes/No			
5	Whether enterprise implemented Enterprise Resource Planning (ERP) system?	10				
	(i) Yes - 10 Marks					
	(ii) No - 0 Marks					
	Please give details and attach/ upload relevant evidences. (Zero marks for no details/ documents attached)		Yes/No			
6	Whether enterprise implemented Energy Conservation Techniques [Certified Energy Audit Report]	15				
	(i) Yes - 15 Marks					
	(ii) No - 0 Marks					
	Please give details and attach/ upload relevant evidences . (Zero marks for no details/ documents attached)		Yes/No			
7	Whether enterprise obtained product standard certifications by Accredited Bodies e.g. BIS/International or National Standard (RDSO, BEE, FSSAI, AgMark etc.)	10				
	(i) Yes - 10 Marks					
	(ii) No - 0 Marks					
	Please give details and attach/ upload approved evidences. (Zero marks for no details/ documents attached)		Yes/No			
8	Whether obtained System/process certification e.g. ISO-9000 Series/14000/22000	10				

	/ HACCP/ GMP/ equivalent certification by Accredited Bodies					
	(i) Yes - 10 Marks					
	(ii) No - 0 Marks					
	Please give details and attach/ upload approved evidences. (Zero marks for no details/ documents attached)		Yes/No			
	TOTAL (Technical Parameters)	100	Will carry 60% weightage in the total marks			

Broad Parameters		Marks	
General Parameters	Parameters mentioned in the evaluation matrix of Manufacturing and Service Enterprises in table above	40	40% of the Total Marks obtained by the Enterprise in Table A Above
Technical Parameters	Parameters mentioned in the evaluation matrix of technical parameters above	60	60% of the Total Marks obtained by the Enterprise in Table C Above
Total Marks		100	

RECOMMENDATIONS OF THE STATE LEVEL SELECTION COMMITTEE (SLSC)

Name of the enterprise: _____

State: _____

Category of Awards: _____

	Maximum Marks	Marks Obtained	Remarks
Marks Awarded	100		
Total	100		

Recommendation:- We have gone through the submissions made by the enterprise/entrepreneur and after thorough scrutiny have found it to be a fit case consideration by the National Level Selection Committee [NLSC] for National MSME Award for

(Please Tick)

Micro / Small/ Medium Enterprise.

S. No.	Name & Address of the Members	Designation	Recommended	Signature
1				
2				
3				
4				
5				

Rankings to the State / UT for the Promotion and Development of MSMEs

PART-I

Basic Information of the State / UT Government:

- 1. Name of the State/UT:**

- 2. Name of the Ministry/Department dealing with MSMEs in the State/ UT:**

- 3. Name of the Minister in charge of MSME with contact details:**

- 4. Name of the Principal Secretary/officer of the Department of MSME:**

- 5. Correspondence Address of the Department dealing with MSME in the State/UT:**

Email :

Mobile/ Phone Numbers :

Fax Number :

PART-II

Marking Pattern for Rankings (Data to be filled up by the States and UTs concerned)					
Table-D Category - States and UTs for their Contribution to the MSME Sector					
Parameters	Max Marks	Marking Pattern / Score			
States / UTs having separate Ministry for MSME	10				
States / UTs having separate Grievance Cell for MSMEs	10				
States / UTs having separate separate Public Procurement Policy for MSMEs	10				
State Specific Schemes for MSMEs and their performance	20	1-2 Schemes 5 Marks	3-5 Schemes 10 Marks	6-9 Schemes 15 Marks	10 or more Schemes 20 Marks
Number of MSEFCs in the State / UTs / Number of Districts	20	Marks will be based on Number of MSEFCs*20/Number of Districts. State/UTs having an MSEFC in every district will score 20 marks			
Percentage of total number of applications converted into cases by the MSEFCs in the State/UTs in the last three years (average of three years) in MSEFC (applications converted into cases during the FY/ Number of Cases on the first day of the FY)	20	More than 20% of the registered cases- 5 Marks	More than 30% of the registered cases- 10 Marks	More than 40% of the registered cases- 15 Marks	More than 50% of the registered cases- 20 Marks
Year on Year Growth of Budget to the MSME Sector (Specifically to MSME Sector) Average of three years	20	10% and more 5Marks	15% and more 10Marks	20% and more 15Marks	25% and more 20Marks
Growth of MSME Credit in the State (based on RBI Data) Average of three years	20	10% and more 5Marks	15% and more 10Marks	20% and more 15Marks	25% and more 20Marks
Percentage of projects completed during the year as compared to the number of approved projects at the start of the year under Cluster Development Programme (Average of 3 years)	20	10% and more 5Marks	15% and more 10Marks	20% and more 15Marks	25% and more 20Marks
Percentage of projects completed during the year as compared to the number of approved projects at the start of the year under SFURTI (Average of 3 years)	20	10% and more 5Marks	15% and more 10Marks	20% and more 15Marks	25% and more 20Marks
Total	170				

Online Certification by the State/UT Authority

Certified that the above information has been filled in and is available with the data base available with the State / UT Government in the MSME Department/ Department looking after the MSME sector.

Rankings to Aspirational Districts for the Promotion & Development of MSMEs

PART-I

Basic Information of the Aspirational District:

- 1. Name of the Aspirational District :**

- 2. Name of the State/ UT:**

- 3. Name of the District Magistrate of the District with contact details:**

- 4. Name of the General Manager with contact details of the District Industries Centre (DIC) :**

- 5. Correspondence Address of the Department dealing with MSME (if other than Department of MSME) in the Aspirational District under the State/UT:**

Email :

Mobile/ Phone Numbers :

Fax Number :

PART-II

Marking Pattern for Rankings (Marks to be filled up by the Aspirational District)						
Table-E Category- Aspirational Districts for their Contribution to the MSME Sector						
Parameters	Max Marks	Marking Pattern/Score				
Districts having separate Grievance Cell	10					
Districts having separate MSEFC	10					
States/UTs having separate Public Procurement Policy for MSMEs	10					
Whether any special benefit for MSMEs in terms of power tariff /water charges/ employment etc. (Number of such schemes/ provisions)	20		1 Provision 5 Marks	2 Provisions 10 Marks	3 Provisions 15 Marks	4+ provisions 20 Marks
Total Number of Udyam Registration in the District during the reference year	20	Less than 1000 0 Marks	1000-2000 5Marks	2000-4000 10Marks	4000-6000 15 Marks	More than 6000 20 Marks
Number of Skill Development and Programme conducted by the DIC/State Authorities	20	Less than 10 0 Marks	10-20 5Marks	20-30 10Marks	30-40 15 Marks	40+ 20 Marks
Number of MSME Awareness Programmes organized by the DIC/District Authorities	20	Less than 10 0 Marks	10-20 5Marks	20-30 10Marks	30-40 15 Marks	40+ 20 Marks
Year on Year Growth (in%) in the MSME Credit (during the reference year)	20	Less than 10% 0 Marks	10-20 5Marks	20-30 10Marks	30-40 15 Marks	40+ 20 Marks
Number of Industrial Estate developed and operationalised in the District (during last three years)	20	Less than 2 0 Marks	2-3 5Marks	4-5 10Marks	6-7 15 Marks	8+ 20 Marks
Number of CDP and SFURTI Clusters developed in the District (during last three years)	20	Less than 2 0 Marks	2-3 5Marks	4-5 10Marks	6-7 15 Marks	8+ 20 Marks
Total	170					

Online Certification by the Aspirational District Authority

Certified that the above information has been filled in and is available with the data base available with the Aspirational District of the State/UT Government in the MSME Department/ Department looking after the MSME sector.

Rankings to Banks for the promotion & Development of MSMEs

PART-I

Basic Information of the Banks:

1. **Name of the Bank :**

2. **CMD of the Bank:**

3. **Address of the Headquarter of the Bank:**

4. **Address of the Bank with contact details :**

5. **Correspondence Address:**

Email :

Mobile/ Phone Numbers :

Fax Number :

PART-II

Marking Pattern for Rankings (Marks to be filled up by the Banks)						
Table-F Category- Rankings for banks for their Contribution to the MSME Sector						
Parameters	Max Marks	Marking Pattern/Score				
Number of Branches specifically dedicated to MSMEs as on 31 st March of the FY	15	Less than 10 Branch 0 Marks	10-30 3 Marks	31-50 5 Marks	51-70 10 Marks	71-100 15 Marks
Number of special schemes available for MSMEs as on 31 st March of the FY	15	No Scheme 0 Marks	1-2 3 Marks	3-4 5 Marks	5-6 10 Marks	7+ 15 Marks
MSME loans as percentage of total loans restructured during the year under consideration	20	Less than 10% 0 Marks	10-20 5 Marks	20-30 10Marks	30-40 15 Marks	40+ 20 Marks
Share (%) of loans to MSME segment of the total loans given by the banks, during the year under consideration	15	Less than 10% 0 Marks	10-20 3 Marks	20-30 5 Marks	30-40 10 Marks	40+ 15 Marks
Growth in the MSME Credit during the year over the previous year	20	Less than 10% 0 Marks	10-20 5 Marks	20-30 10 Marks	30-40 15 Marks	40+ 20 Marks
Growth in the CGTMSE Credit during the year as compared to the previous year	15	Less than 10% 0 Marks	10-20 3 Marks	20-30 5 Marks	30-40 10 Marks	40+ 15 Marks
Total	100					

Online Certification by the Bank Authority

Certified that the above information has been filled in and is available with the data base available with the Bank.